

**STATE OF LOUISIANA  
DEPARTMENT OF CIVIL SERVICE  
BATON ROUGE, LA**

***HR Handbook Update No. 2009 – 0010***

**To: HEADS OF STATE AGENCIES AND PERSONNEL OFFICERS**

**Subject: Chapter 5 Handbook Amendment – Classification Issues**

**Issue Date: July 15, 2009**

The section of the Handbook relating to Chapter 5 (Classification Issues) has been amended. This amendment concerns Civil Service Commission's June 3, 2009 adoption of Rule 5.6.1.

REASON FOR THE CHANGE: Effective June 3, 2009, the Civil Service Commission adopted Rule 5.6.1 to establish a new option for processing personnel actions related to a business reorganization (i.e. an appointing authority's decision to structure or redesign the resources of an organizational unit to more efficiently achieve its mission). This addition to the handbook outlines Civil Service policies regarding the use of Rule 5.6.1.

If you have any questions, please contact Chris Deer at (225) 219-0139 or Sandy Glass at (225) 342-8260.

Sincerely,

Shannon S. Templet  
Director